



**Regular Meeting City Council Agenda
Tuesday, July 21, 2026 @ 6:00 PM
203 South Pacific Avenue
Kelso, WA 98626**

Most meetings are available to view live on [KLTV Government Access Channel 29](#).

1. Opening Items

- 1.1. Invocation — Stephanie, Reign Church
- 1.2. Roll Call to Council Members

2. Approval of the Agenda

- 2.1. Vote to Approve or Amend the Agenda

3. Minutes

- 3.1. Draft Minutes - July 7, 2026

4. Presentation(s)

- 4.1. 2026 HOME Funding Allocations
- 4.2. Bonnie Delaney - Mount St. Helens 50th Anniversary

5. Citizens Business

- 5.1. If you wish to speak at a meeting, please complete the yellow form and submit it in person. If you would like to participate in the public comment portion of the meeting via Zoom, please email: [Jessica Bronstein](#), Executive/Legal Assistant, **no later than Noon on the day of the meeting** for additional information.

6. Public Hearing

- 6.1. 2026 HOME Funding Allocations

7. Consent Agenda

- 7.1. Auditing of Accounts

8. Council Business

- 8.1. Contract Award: 552501- Pacific Tech Construction - City Hall Envelope Improvements

9. Action Items

- 9.1. Ordinance No. (1st reading) - Amending Kelso Municipal Code Chapter 3 by Adding a New Section Establishing the Collection of Sales and Use Tax for Criminal Justice Purposes

- 9.2. Resolution No. 26-1324 - Declaration of Certain City-Owned Items as Surplus and No Longer Needed for Municipal Purposes

10. City Manager's Report

- 10.1. City Manager Report

11. Other Reports

- 11.1. Staff Reports

- 11.2. Council Reports

12. Place Holder Item(s)

- 12.1. Executive Session

Mayor Anderson called the Regular Meeting of the Kelso City Council to order. Pastor Jay, from the Reign Church, gave the invocation. Mayor Veryl Anderson led the flag salute. Councilmembers in attendance were Jim Hill, Keenan Harvey, Lisa Alexander, Mike Karnofski, Brian Wood, Jackie Collins, and Veryl Anderson.

AGENDA APPROVAL: Upon motion by Councilmember Alexander, seconded by Councilmember Harvey, 'Amenda the agenda, removing item 6.1.' Discussion followed. Councilmember Karnofski, Hill, Anderson and Wood voted no. Councilmembers Harvey, Alexander and Collins voted yes. Motion failed 4 to 3.

Upon motion by Councilmember Karnofski, seconded by Councilmember Wood, 'Approve the Agenda as presented.' Councilmembers Karnofski, Hill, Anderson, Collins and Wood voted yes. Councilmember Harvey and Alexander voted no. Motion passed 5 to 2.

MINUTES: Upon motion by Councilmember Harvey, seconded by Councilmember Karnofski, 'Approve the Minutes of the June 16, 2026 Regular Meeting.' Motion passed, all voting yes.

CITIZENS BUSINESS: None.

COUNCIL BUSINESS:

Contract Award – 552302 Public Works Yard Improvements: Community Development Director/City Engineer Mike Kardas briefed the council. Upon motion by Councilmember Karnofski, seconded by Councilmember Hill. 'Approve the contract as presented.' Motion passed, all voting yes.

Contract Award – 582101 Systemic Safety Improvements 2020: Community Development Director/City Engineer Mike Kardas briefed the council. Upon motion by Councilmember Karnofski, seconded by Councilmember Harvey. 'Approve the contract as presented.' Motion passed, all voting yes.

Contract Award – Inter-Agency Agreement-City of Kelso and Washington State Department of Enterprise Services: Community Development Director/City Engineer Mike Kardas briefed the council. Discussion followed. Upon motion by Councilmember Harvey, seconded by Councilmember Alexander. 'Authorize the City Manager to execute the inter-agency agreement with Washington State Department of Enterprise Services.' Motion passed, all voting yes.

ACTION ITEMS

Resolution No. 26-1323 – 2027-2032 Six-Year Transportation Improvement Program: The Deputy Clerk read the proposed resolutions by title only. 'A RESOLUTION OF THE CITY OF KELSO, COWLITZ COUNTY, WASHINGTON,

ADOPTING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR CONSTRUCTION OF STREET IMPROVEMENTS.' Upon motion by Councilmember Karnofski, seconded by Councilmember Hill, 'Authorize the City Manager to adopt the 2027-2032 Six-Year Transportation Improvement Program.'

Councilmember Harvey then moved, 'To amend the 2027-2032 Six-Year Transportation Improvement Program with the removal of project T01,' seconded by Councilmember Alexander. Lengthy discussion followed. Councilmembers Harvey, Collins, Alexander and Anderson voted yes. Councilmembers Karnofski, Wood and Hill voted no. Motion carried 4 to 3.

Following approval of the amendment, the council voted on the main motion as amended. 'Authorize the City Manager to adopt the 2027-2032 Six-Year Transportation Improvement Program, with the removal of project T01, pedestrian and bicycle safety improvements to 4th, 5th, and Allen Street.' Councilmembers Harvey, Collins, Alexander and Anderson voted yes. Councilmembers Karnofski, Wood and Hill voted no. Motion carried 4 to 3.

MANAGER'S REPORT:

Andrew Hamilton: Reported on various meetings and local events he attended.

STAFF REPORTS:

Finance Director/City Clerk Brian Butterfield: Announced that the annual audit had been completed. The city has received 17 consecutive years of clean audits.

City Attorney Stewart Feil: No report

Community Development/City Engineer Mike Kardas: No report.

Public Works Manager Devin Mackin: Provided an update on current projects being performed by staff.

Chief of Police Rich Fletcher: No report.

COUNCIL REPORTS:

Jim Hill: No report.

Keenan Harvey: No report.

Lisa Alexander: Reported on the conference she attended in Spokane as a representative of the City of Kelso

Mike Karnofski: Reported on various meetings he attended.

Brian Wood: Reported he recently attended the airport operation board.

Jackie Collins: Reported on various meetings she attended

Veryl Anderson: Reported on various meetings she attended.

There being no further business, Mayor Anderson adjourned the meeting at 7:14 PM.

MAYOR

CITY CLERK

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE: 2026 HOME Funding
Allocations

Agenda Item: 2026 HOME Funding Allocations

Dept. of Origin: Community Development

For Agenda of: July 21, 2026

Cost of Item: _____

PRESENTED BY: Kenny Robinson, City of
Longview Program Coordination Specialist

City Manager: Andrew Hamilton

AGENDA ITEM ATTACHMENTS: Kelso City Council Powerpoint

SUMMARY STATEMENT:
2026 Home Applications

- Main Entitlement \$ 50,125
 1. Foundation for the Challenged: Supportive housing for individuals with disabilities.

FINANCIAL SUMMARY:
Allocation of \$50,125 HOME Program funding.

RECOMMENDED ACTION:

- 1) Hold a public hearing for 2026 HOME project allocations.
- 2) Motion to award \$50,125 to Foundation For The Challenged for supportive housing for individuals with disabilities.

2026 HOME Program Funding Allocations

PUBLIC HEARING AND ALLOCATIONS

PRESENTED BY: KENNY ROBINSON, PROGRAM COORDINATION SPECIALIST

CITY OF LONGVIEW

Funding Information

HOME Program

- \$50,125.54 available for allocation.

Eligible Activities

- New construction
- Homeowner rehab
- Tenant based rental assistance.

HOME Program Applications

Foundation For The Challenged

- A low-rent supportive housing project to provide affordable housing for individuals with disabilities.
- Will renovate a single-family home in Kelso.
- Provide housing for three individuals.

HOME Recommendations

Community House on Broadway

- Motion to award \$50,125.54 to Foundation For The Challenged for supportive housing project.

Thank You

Any questions or comments



AFFIDAVIT OF PUBLICATION

Longview Daily News
770 11th Ave
(360) 577-2525

State of New Jersey, County of Camden, ss:

Edmar Corachia, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Longview Daily News, published in Cowlitz county, has been approved as a Legal newspaper by order of the Superior court of the State of Washington of Cowlitz County, and that the Annexed printed copy is a true copy of the notice in the above entitled matter as it was printed in the regular entire issue of said paper and online at www.tdn.com for publication dates as listed below, and that said newspaper was regularly distributed to its subscribers during all of said period, and that said notice was published in said paper and not in a supplement form. That the full amount of the fee charged for said forgoing publication is as listed below, and is \$3.50 per line for the first insertion and \$3.00 per line for each subsequent insertion. There is also an additional charge of \$10.00 for every additional affidavit copy over two copies.

PUBLICATION DATES: July. 9 2026

NOTICE ID: eT7xIC2B2r61cTJlG5A

PUBLISHER ID: COL-WA-101826

NOTICE NAME: Kelso HOME Public Hearing 2026

Publication Fee: \$242.35

Edmar Corachia

(Signed) _____

VERIFICATION

State of New Jersey
County of Camden

SHARONN E THOMAS-POPE
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires January 23, 2027

Subscribed in my presence and sworn to before me on this: 07/09/2026

Sharon E. Thomas-Pope

Notary Public

Notarized remotely online using communication technology via Proof.

**2026 Kelso HOME Program
Public Hearing**

City of Kelso
**NOTICE OF PUBLIC HEARING
ALLOCATION OF HOME
INVESTMENT PARTNERSHIPS
PROGRAM FUNDING**

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Kelso City Council, in the City Hall Council Chambers, 203 South Pacific Way, Kelso, at its regular meeting starting at 6:00 p.m., July 21, 2026 to hear public comments on the allocation of funding for HOME investment partnerships program.

This is a hybrid meeting and will be streamed on Zoom. Any taxpayer may appear and be heard for or against the subject.

If any accommodations are needed, please contact the City Clerk's office at (360) 423-0900. Requests should be made as soon as possible but at least 3 business days prior to the scheduled meeting. Most meetings are available to view live on KLTU Government Access Channel 29: <http://www.kltv.org>
**If you would like to participate in the public comment portion of the meeting via Zoom, please contact Jessica Bronstein, Executive/Legal Assistant, no later than noon the day of the meeting, at jbronstein@kelso.gov for more information. **

Written comments may be submitted to Kelso City Hall, Community Development to 203 S. Pacific Ave, Kelso WA 98626 or to ajacobs@kelso.gov. Written comments need to be submitted no later than 4:30 PM on July 21, 2026.
7/9 COL-WA-101826

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE:

552501 – City Hall Envelope Improvements

Agenda Item: _____

Dept. of Origin: Com Dev/Engineering

For Agenda of: 7-21-26

Cost of Item: \$495,191.06

City Manager: Andrew Hamilton

PRESENTED BY:

Michael Kardas, PE
Community Development Director/City Engineer

AGENDA ITEM ATTACHEMENTS:

Bid Tab

SUMMARY STATEMENT:

This contract provides for the improvement of the City of Kelso City Hall Building Envelope. The project includes replacement of exterior storefront at council chambers and structural standing seam metal roof over the main entry lobby.

One bid of \$495,191.06 was received from Pacific Tech Construction, Inc. of Kelso, WA. The bid is \$40,000 above the Engineer's Opinion of Cost of \$455,000.

Staff performed the mandatory responsibility checks and determined Pacific Tech meets the responsible bidders criteria.

Construction is scheduled to begin this Summer and be completed within 30 calendar days from the notice to proceed.

FINANCIAL SUMMARY:

The project is budgeted in the Building Repair line of the City's Non-Departmental Fund.

RECOMMENDED ACTION:

Staff recommends that City Council make a motion to award the contract to Pacific Tech Construction, Inc. in the amount of \$495,191.06 and authorize the City Manager to enter into a construction contract.



Bid Tabulation

Project No. and Name: 552501 City Hall Envelope Improvements

Bid Submittal Deadline Date and Time: 7/13/26 @ 11 am

Item No.	Spec	Description	Quantity	Unit	ENGINEER'S ESTIMATE		Pacific Tech Construction, Inc.	
					Unit Price	Total Amount	Unit Price	Total Amount
1		Roof - Lump Sum	1	EA	\$ 281,415.36	\$ 281,415.36	\$ 351,552.09	\$ 351,552.09
2		Storefront - Lump Sum	1	EA	\$ 139,854.24	\$ 139,854.24	\$ 106,534.00	\$ 106,534.00
BID SUB TOTAL:						\$ 421,269.60		\$ 458,086.09
8.1% SALES TAX:						\$ 34,122.84		\$ 37,104.97
BID TOTAL:						\$ 455,392.43		\$ 495,191.06

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE:

Ordinance amending Kelso Municipal Code Chapter 3, adding a new section for collection of sales and use tax for criminal justice purposes.

Agenda Item: _____

Dept. of Origin: Police Department

For Agenda of: July 21, 2026

Originator: Chief Rich Fletcher

PRESENTED BY:

Rich Fletcher, Police Chief

City Attorney: **Stewart Feil**

City Manager: **Andy Hamilton**

Agenda Item Attachments:

Ordinance amending Chapter 3 of the Kelso Municipal Code, adding Section 3.11 for the purpose of a sales and use tax collection for criminal justice purposes.

SUMMARY STATEMENT:

During the 2025 legislative session, HB2015 authorized cities to impose a councilmanic 0.1% public safety sales and use tax to support a broad range of criminal justice and public safety services. In addition to creating this local funding mechanism, the State established new grant opportunities for cities whose law enforcement agencies meet strict standards established by the Washington State Criminal Justice Training Commission. A prerequisite for eligibility of any grant funds is that the local jurisdiction must first adopt an ordinance to collect the 0.1% public safety sales tax.

For the City of Kelso, this public safety sales tax presents an important opportunity to help offset the fiscal impacts of state mandates, particularly the increased costs associated with indigent defense services resulting from state-imposed caseload reductions. Remaining revenues, together with any grant funding awarded by the State, may be invested in a wide variety of public safety initiatives. Eligible uses include, but are not limited to: Personnel, equipment, technology, state-mandated and in-service training, behavioral health services, domestic violence advocacy, and other criminal justice and public safety programs.

HB 2015 provides local governments with an opportunity to address the growing costs of delivering public safety services while mitigating the impacts of unfunded state mandates, inflation, and the increasing costs required to maintain a level of service our community expects and deserves. Adoption of this ordinance will not only provide a sustainable local funding source but will also position the City to compete for additional state grant funding that would otherwise be unavailable.

RECOMMENDED ACTION:

Motion to Approve on 1st Reading

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON ENACTING AN
ADDITIONAL SALES AND USE TAX OF ONE-TENTH OF ONE PERCENT AS
AUTHORIZED BY 201, CHAPTER 350, LAWS OF WASHINGTON 2025, FOR
CRIMINAL JUSTICE PURPOSES; ADDING A CHAPTER 3.11 SALES AND USE
TAX FOR CRIMINAL JUSTICE TO THE KELSO MUNICIPAL CODE; AND
PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the Legislature enacted House Bill 2015 in the 2025 legislative session to provide qualified cities, towns, or counties to authorize, by resolution or ordinance, a new local option sales and use tax of one-tenth of one percent (0.1%) for criminal justice purposes; and

WHEREAS, the City Council seeks to enhance criminal justice funding; and

WHEREAS, the City Council finds that the additional criminal justice funding is necessary to maintain and improve the City's public safety levels of service and enhance the City programs that reduce the number of people interacting with the criminal justice system;

WHEREAS, the City Council finds that the City of Kelso, through its law enforcement agency, meets the requirements to receive a grant from the Local Law Enforcement Grant Program, created in Section 101, Chapter 350, Laws of Washington 2025; and

WHEREAS, the City receives distributions from the sales and use tax authorized by RCW 82.14.340 for criminal justice purposes and receives distributions from the public safety sales and use tax authorized by RCW 82.14.450 for public safety; and

WHEREAS, the city voters have not repealed by referendum the criminal justice sales tax imposed pursuant to RCW 82.14.340 or rejected a ballot proposition to impose the public safety sales tax authorized by RCW 82.14.450 in the previous 12 months;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF KELSO,
WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:**

Section 1. **Recitals.** Each and every of the recitals contained in the 'whereas' clauses of the preamble to this ordinance are hereby adopted as findings of fact and incorporated herein fully by reference.

Section 2. **Additional Findings.** The City Council finds that the City of Kelso, through its law enforcement agency, meets and shall continue to meet all statutory, regulatory, and administrative requirements necessary to qualify for receipt of funds under the Local Law Enforcement Grant Program and the criminal justice sales and use tax authorized by Section 201, Chapter 350, Laws of Washington 2025, as now enacted or hereafter amended.

Compliance with such requirements shall be demonstrated by certification, approval, or other determination by the Washington State Criminal Justice Training Commission, which shall serve as prima facie evidence that the City meets and maintains all applicable standards.

Section 3. **Tax Imposed Under New Chapter 3.11, Kelso Municipal Code.** That there is added a new Chapter 3.11, Sales and Use Tax for Criminal Justice, to the Kelso Municipal Code imposing an additional one-tenth of one percent (0.1%) sales and use tax for criminal justice purposes, as follows:

3.11.010 Tax Imposed

To provide funding for criminal justice purposes as authorized by Section 201, Chapter 350, Laws of Washington 2025, an additional one-tenth of one percent (0.1%) sales and use tax is hereby levied, fixed, and imposed on all taxable events within the city as defined in chapter 82.08, 82.12, or 82.14 RCW.

3.11.020 Applicability of the Tax

The tax shall be imposed upon and collected from those persons from whom sales tax or use tax is collected in accordance with chapter 82.08 or 82.12 RCW, and shall be collected at the rate of one-tenth of one percent of the selling price in the case of a sales tax, or value of the article used, in the case of a use tax.

3.11.030 Additional Tax

The additional sales and use tax shall be in addition to all other existing sales and use taxes currently imposed by the city.

Section 4. **Notice to Department of Revenue.** The city clerk is requested to submit this ordinance to the Department of Revenue and take all steps necessary to implement and collect the tax imposed by this Ordinance

Section 5. **Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. **Severability.** Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid; the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 7. **Effective Date.** This ordinance shall be in full force and effect five (5) calendar days after adoption and publication pursuant to law following confirmation by the Criminal Justice Training Commission that the City, through its police department, meets the statutory requirements to begin collection of the public safety sales tax defined in Section 3. The additional tax imposed by Section 3 shall apply to taxable events occurring on or after _____, 2026

ADOPTED by the City Council and **SIGNED** by the Mayor this ____ day of _____, 2026.

ATTEST/AUTHENTICATION:

MAYOR

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLISHED _____

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE: Declare certain items as surplus and no longer of any further use to the city.

Agenda Item: _____

Dept. of Origin: Public Works

For Agenda of: July 21, 2026

Originator: Public Works Manager

City Attorney: _____

PRESENTED BY: Devin Mackin

City Manager: _____

Agenda Item Attachments:

Copy of proposed resolution declaring certain item as surplus.

SUMMARY STATEMENT:

The item(s) below are no longer of any further use to the City of Kelso and will be sold.

- 1998 Case Backhoe Fleet # 25-62

RECOMMENDED ACTION:

Move to approve the resolution.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF KELSO, WASHINGTON,
DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY
OF KELSO TO BE SURPLUS AND DIRECTING THE
DISPOSITION THEREOF.**

THE CITY COUNCIL OF THE CITY OF KELSO DO HEREBY RESOLVE:

SECTION 1. The item(s) of personal property listed below are hereby declared
to be surplus and no longer necessary use to the City:

Year/Make	Serial \Number	City Fleet Number
1998 Case Backhoe	JJG0267397	25-62

SECTION 2. The personal property described herein shall be disposed of
according to city policy.

ADOPTED by the City Council and **SIGNED** by the Mayor this _____ day of
_____, 2026.

MAYOR

ATTEST/AUTHENTICATION:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY